

14 September 1973

MEMORANDUM FOR: Deputy Director for Management
and Services

SUBJECT : Agency Assistance to U. S. Federal,
State, and Local Government Components

STAT

REFERENCE : [redacted] dated 30 August 1973

With regard to the referenced Notice, attached are the
reports of support which this Staff provides to other agencies.

[redacted]
Chief, Information Systems Analysis Staff

STAT

Attachments

ADMINISTRATIVE—INTERNAL USE ONLY

Directorate: Management and Services

Component: Information Systems Analysis Staff

Description of activity: Storage of foreign gift for Dr. Henry Kissinger.

Location of assistance: Agency Records Center.

Organization involved: Assistant to the President for National Security Affairs.

Basis or reason for activity: Informal request from National Security Council.

Financial costs: None

Manpower: None

Agency employee (and telephone number) to consult for additional information:

STAT

ADMINISTRATIVE—INTERNAL USE ONLY

Directorate: Management and Services

Component: Information Systems Analysis Staff

Description of activity: Provision of Vital Records storage for National Security Council.

Location of assistance: Agency Records Center

Organization involved: National Security Council

Basis or reason for activity: Letter of request from Mr. McGeorge Bundy to Allen W. Dulles, dated 7 June 1961.

Financial costs: None

Manpower: None

Note: Program is currently dormant.

Agency employee (and telephone number) to consult for additional information:

STAT

ADMINISTRATIVE—INTERNAL USE ONLY

Directorate: Management and Services

Component: Information Systems Analysis Staff

Description of activity: Provision for imprinting of folders used at the Federal Records Officers Conference from 1969 to present.

Location of assistance: Washington, D. C.

Organization involved: National Archives and Records Service,
GSA.

Basis or reason for activity: Informal request from NARS.

Financial costs: Less than \$20.00 per year.

Manpower: Approximately 20 minutes per year.

Agency employee (and telephone number) to consult for additional information:

STAT